

# VIRTUAL & HYBRID ANNUAL GENERAL MEETINGS



You've made a terrific choice considering a new virtual or hybrid option for your upcoming AGM.

Offering the choice for attendees to join in-person or online is one of the best features of planning a hybrid event.

With our voting integrations, it's easy for all your attendees can easily participate in business procedures.

A superb event venue, The Globe and Mail Centre has been home to hundreds of exceptional corporate events. With ample natural light, modern finishes, and state-of-the-art AV services, it's the perfect complement to your professional agenda. Safe, clean and spacious, it's an ideal venue to bring together your key team for your important day.

Our Virtual and Hybrid AGM packages allow you to plan a thoughtful and thorough meeting featuring:

- An easy-to-use, secure **webcast platform** with attendee validation and integrated virtual motion, amendment and voting features
- Flexible options for creating **professional video of your presentations**, (pre-recorded and/or streamed live during your online event) from an elegant setting with top notch recording and broadcast technology. Advance and on-site rehearsals help ensure everyone is at their best. Editing services are available for pre-recorded video, allowing you to finesse your finished product.
- All streaming includes a choice of branded and customizable video **screen layouts**, with logos and inserted titles to feature a range of looks, including sophisticated layout choices for:
  - Full screen presenters
  - Single presenters with slides
  - Full screen slide content
  - Panels or interviews with multiple guests with feeds from the event venue or remote locations
- An **expert technical and events team** to help you map out your agenda, create your streaming strategy and implement your voting requirements for a seamless virtual AGM experience

## Elegant Space to Stage and Record your Virtual or Hybrid AGM

We are pleased to offer you **three different space options** to capture your vital presentations and run through your live event with your important company procedures. Spaces can be booked individually or in combination, for event pre-recording and live streaming.



### THE PRESENTATION STAGE

Make an impact with our impressive and vibrant stage for virtual or hybrid AGMs. Perfect for keynote presentations (pre-recorded, live or a combination) or the day-of live event host, you'll deliver a remarkable experience for your guests.

#### PACKAGES INCLUDE

- A state-of-the-art virtual presentation space
- 10' x 22' curved LED screen with 2.5 mm pixel display
- 8' x 24' stage with black skirting
- Dedicated production manager and expert onsite technicians
- Digital graphics and branding design consultation
- Two fixed HD cameras with operators
- One lav, handheld or podium mic per presenter
- Broadcast lighting, stage wash and LED effect lighting
- Digital or acrylic podium
- Two program and preview monitors
- Teleprompter
- Chair, table and podium options



### THE VIDEO STUDIO

The studio is a more modest option to pre-record presentations or host day-of procedures live for remote participants. Pre-recording allows for multiple rehearsals and takes to ensure your message is perfect.

#### PACKAGES INCLUDE

- A high-caliber, purpose-built, professional recording environment
- Dedicated AV production manager and expert onsite technicians
- Two high definition cameras with a dedicated operator
- Live audio and video mixing with a dedicated technician
- Green screen with choice of HD virtual set, or a classic drape background
- Digital or acrylic podium, chairs, stools and side tables
- Broadcast lighting
- One lav microphone per speaker
- Program monitor and teleprompter
- Stage, chair and table options



### THE EVENT HALL

This large, flexible space is ideal for hybrid AGM setups with a central table for up to 20, or theatre seating for up to 40 attendees. With ample presentation screens and monitors, everyone attending in person and online will have a full, participatory experience.

#### PACKAGES INCLUDE

- A bright, elegant purpose-built meeting space
- One 6' table per attendee with power and black linen
- Dedicated production manager and expert onsite technicians
- Four 9' x 16' screens and laser projectors for presentation and virtual attendee feeds
- Three HD cameras in static positions, with remote controlled speaker zoom and video mixing
- One microphone per attendee, with manual operation with amplified sound in the meeting room
- Two program and preview monitors
- Podium options

\*Customized equipment and AV services are available upon request.

## Seamless Streaming to Connect with Your Attendees

EPIQLive, our **webcast platform**, is perfect for streaming a virtual AGM, offering your participants a clear and straightforward experience to watch the content and vote as required.

If you're looking for a more interactive virtual meeting with video of all your remote participants, we can stream your Hybrid AGM into a virtual **meeting platform of your choice** (for example, with Zoom, Microsoft Teams, Webex and more).

### EPIQLIVE WEBCAST STREAMING & INTEGRATED VOTING INCLUDES

- Attendee registration via Eventbrite or authenticated password options.
- Q&A, moderated comments or unmoderated chat options
- Simultaneous streaming and recording
- Voting platform for motions, amendments and voting procedures compliant with regulatory and procedural standards
- Real-time technical support for speakers and viewers

## A Sophisticated Event Venue and Professional Events Team

Plan with the peace of mind that comes with knowing our **exceptional team** will ensure the event is safely designed and executed to the best standards. We'll take care of all the details behind the scenes so you can enjoy your important session.

### OUTSTANDING EVENT SERVICES INCLUDE

- A dedicated Event Manager who knows our space inside and out, and has the best tips and tricks for a phenomenal virtual event, along with your day-of event staff who are passionate about ensuring your event is a success
- Beverage services from pop and juice to coffee and tea to bottled flat and sparkling water served to your guests
- Select a customized menu from our **exceptional catering partners** who will directly work with you on nourishing options for your team and attendees
- Kindly note there are no additional gratuities or service charges on our venue services

Your AGM at The Globe and Mail Centre will deliver an excellent experience for your team and your audience. The details are so important for your successful day. We're here to ensure your audience (near and far) is impressed by the entire experience, and, most importantly, we make sure your planning is easy and your event is a success.



To request a proposal please visit

[globeandmailcentre.com/virtual](https://globeandmailcentre.com/virtual)